



MAIN STREET OUTDOOR USE RENEWAL FORM

Main Street Outdoor Use renewal includes:

- ☐ Completion of Outdoor Use Renewal Form
- ☐ Any changes since your original outdoor use submission
- ☐ Annual permit fee based on City Council adopted fee schedule for outdoor use of merchandise displays (3 or more items for sale and dining tables). All other outdoor uses are free of charge (benches, A-frames, chairs, planters).
- ☐ Renewed Certificate of Liability Insurance

Forms and materials are available on the City's website at:

<https://www.sealbeachca.gov/Departments/Community-Development/Planning-Development/Planning-Forms>

BUSINESS INFORMATION

Business Name: _____

Business Address: _____

Business License No: _____

Owner/Operator Name: _____

Contact Phone: _____

Email Address: _____

OUTDOOR USE CHANGES

Your initial outdoor use permit included, among other items:

- Business and Contact Information
- Description of proposed installation
- Photos of proposed outdoor use area
- Site plan

Each year, the business owner is required to report any changes to this information before renewal permit can be issued.

CHOOSE ONE:

- ☐ **NO**, there have been **NO CHANGES** to the outdoor use plan or information since the last time I paid the annual permit fee.

☐ **YES**, there have been **CHANGES** to the outdoor use plan or information since the last time I paid the annual permit fee. *Use the space below to describe the changes to the outdoor use plan.*

APPLICANT STATEMENT

I hereby certify under penalty of perjury under the laws of the State of California that I am the owner and/or duly-authorized representative of the owner of the above-named business, and that I am responsible for the daily operations, cleaning and maintenance of the Main Street outdoor use location. I hereby acknowledge that I have received, and read all Main Street Outdoor Use requirements as set forth in the Main Street Outdoor Use Guide, insurance requirements, Outdoor Use permit operational conditions, and all other provisions of the Seal Beach Municipal Code, and shall abide by all terms, provisions and conditions set forth therein; and I further fully understand that noncompliance with said requirements may result in citations, fines and/or the loss of this permit.

DATE: _____ SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

OFFICE USE ONLY:

DATE RECEIVED: _____ FISCAL YEAR: _____ ACTIVE BUSINESS LICENSE: Yes ☐ No ☐

RENEWAL FEE PAID: Yes ☐ No ☐ STAFF INITIALS: _____